

For an application form or further information please contact your local Roads Service Divisional Office

**ROADS Service**

# Disabled Parking Bays

## Information for applicants



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## 1. What is a Disabled Parking Bay?

- A Disabled Parking Bay is a reserved space on the carriageway for use only by \*Orange / Blue Badge Holders.

\*Note: Following the recent introduction of the blue badge scheme, orange badges will be steadily replaced over the next few years.

## 2. Continued ...

- The parking level is assessed by site visits at various times of the day, based on information supplied by the applicant.
- Disabled Parking Bays are normally only provided for disabled drivers but may in cases of special hardship, be provided for disabled passengers.
- Approval will not normally be given where an applicant has access to alternative off street parking (e.g. driveway, garage).

## 4. Additional information

- Existing bays are reviewed periodically to ensure that they are still needed.
- Bays cannot be reserved for individuals and may be occupied by any Orange / Blue Badge Holder.
- The days and times a bay is reserved for Orange / Blue Badge Holders may be restricted in which case the times of operation will be indicated on a sign.
- Roads Service may assess the need to provide dropped kerbs in association with a disabled bay.

## 2. Assessment Guidelines

- Roads Service needs to be satisfied that applicants have a genuine disability which effects their mobility therefore applicants must be Orange / Blue Badge Holders and (for applicants under 65 years of age) be in receipt of the higher level of the mobility component of Disability Living Allowance.
- The general level of parking in the vicinity should be such as to make it unlikely that a convenient parking place would be available on a significant number of occasions in any week.

## 3. Where can Disabled Parking Bays be located?

- Bays are normally located as near as possible to the applicant's home or place of work.
- Bays cannot be located where they would conflict with other waiting / parking restrictions.

## 5. How long does the approval process take?

- Following receipt of a completed application form, it usually takes Roads Service about 3 weeks to complete their assessment.
- If the application satisfies the assessment guidelines, approval is then required from the police before the legislation process can begin.
- Roads Service cannot mark out the bay on the ground before the legislation process is completed. Subject to there being no objections this usually takes about 6 months.